

Update Checklist

How to: Update your ECDIS and Planning Station via AVCS or ARCS base/update disc

Introduction

Use this method when you are using an AVCS or ARCS disk to update your ECDIS and Planning Station.

Updating Planning Station regularly will ensure you always have the latest chart information on board. It can also help you to remain compliant. Please note: Updates should be carried out as soon as AVCS or ARCS base/update disc is received on board.

1 Apply update disk to all ECDIS on board



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| 1 | Follow your standard procedure to update AVCS and/or ARCS on your ECDIS via CD/DVD | |
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2 Ensure Planning Station Catalogues are up to date



Please follow either Option A, B or C

Option A: Update via Direct Internet or Direct email Connection

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| 1 | Select <i>Connected email</i> or <i>Internet</i> on the <i>Communication method</i> panel.
This can be accessed via the <i>User settings</i> drop down menu | |
| 2 | Open Planning Station on <i>Home</i> Screen | |
| 3 | Click <i>Check My status</i> | |
| 4 | Click <i>Send</i> | |
| 5 | Confirm updates received | |
| 6 | Close <i>Update Status</i> Box | |

Option B: Update via USB Removable Drive

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| 1 | Select <i>Removable drive</i> on the <i>Communication method</i> panel.
This can be accessed from the <i>User settings</i> drop down menu | |
| 2 | Connect your USB removable drive to the Planning Station PC | |
| 3 | Open Planning Station <i>Home</i> Screen | |
| 4 | Click <i>Check My status</i> | |
| 5 | Click <i>Send</i> | |
| 6 | Make a note of the Number in the RequestNNN.ads file shown | |
| 7 | Transfer Request File to Comms PC via the USB removable drive | |
| 8 | Follow instructions in MailInfoNNN.text document | |
| 9 | Email request to UKHO | |
| 10 | Check ADSReplyNNN.ads file received. You should receive yours immediately | |
| 11 | Download ADS reply file onto USB removable drive | |
| 12 | Transfer removable drive to Planning Station PC | |
| 13 | Select <i>Apply update</i> from the <i>Tools</i> drop down menu | |
| 14 | Select ADSReplyNNN.ads file and open | |
| 15 | Confirm update done and click <i>Close</i> | |

2 Ensure Planning Station Catalogues are up to date continued



Option C: Update Catalogue via AVCS Update CD/DVD (if *Check my status* option is not available)

1	Insert AVCS Update CD/DVD into Planning Station PC	
2	Open Planning Station	
3	Select <i>Apply catalogue from CD</i> from the <i>Tools</i> drop down menu	
4	Select the relevant media: this should be a CD named <i>V01X01</i> or a DVD named <i>M01X01</i>	
5	Select <i>e-Navigator Catalogues</i> from <i>Info</i> drop down menu	
6	Double click on the <i>catalogue_bin.zip</i> file to apply the catalogue file.	

3 Update ECDIS Status in Planning Station



1	Load AVCS or ARCS CD/DVD into Planning Station PC	
2	Go to <i>Maintain holdings</i> Screen	
3	Click <i>Sync holdings</i> . This is located at the bottom of the screen	
4	Click on 3rd Option: <i>Update your ECDIS AND load data for viewing in Planning Station</i> , then click <i>Next</i>	
5	Ensure <i>UKHO Media</i> option is selected, then click <i>Next</i>	
6	Select root folder for AVCS or ARCS data set used to update ECDIS	
7	Select cells (all or individual) installed on ECDIS	
8	Click <i>Next</i> .	
9	Click <i>Finish</i>	

You should now have successfully completed the update